Parent Portal for iPad

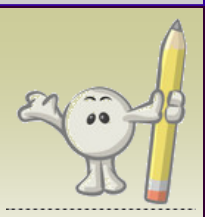
Quick Reference Guide

BEFORE YOU BEGIN

Download the PowerSchool for Parents App from either the App Store or iTunes

PowerSchool for Parents
Pearson School Systems

Configuring Parent Portal on a Mobile Device for the First Time

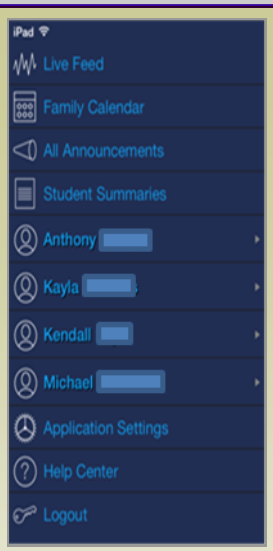


After downloading the PowerSchool for Parents App, open the App
The first time you open the app you will need the following information:

District Code: **B F K T**
Username: *this needs to be setup prior to using the mobile app*
Password:

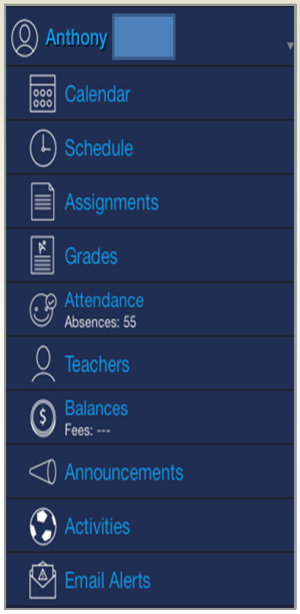
Tap Sign-In
The PowerSchool Parent Portal screen will appear

Icons

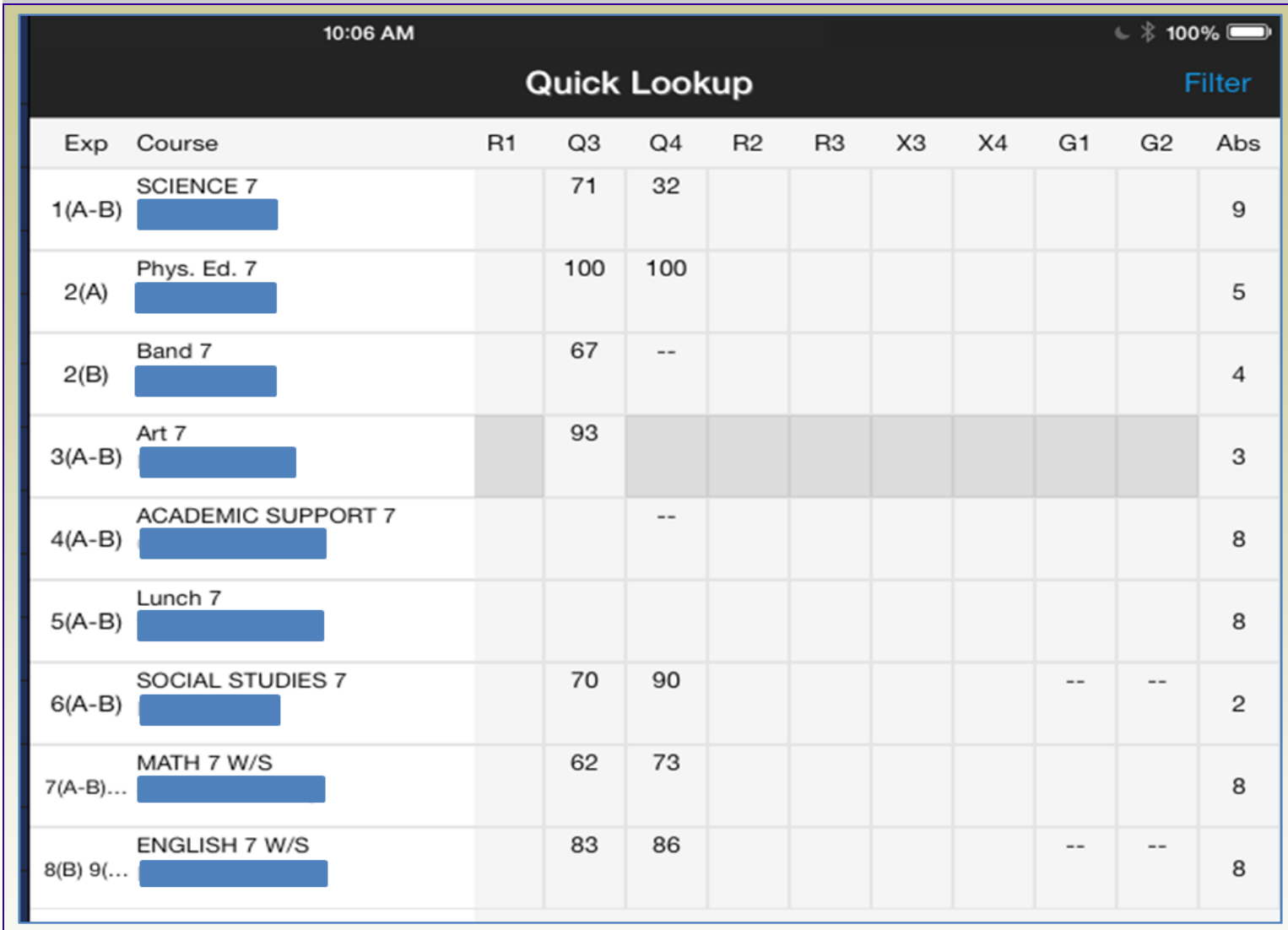


Live Feed	Lists the upcoming assignments for **all** students listed under your account.
Family Calendar	Select a day, lists the assignments\grades that are due that day. It will also display upcoming assignments if an assignment is posted by the teacher. If there is an assignment posted, there is a (.) that will appear on the day in the calendar.
All Announcements	NOT APPLICABLE
Student Summaries	Lists all your students and the number of absences each student has
Student Names	
Application Settings	Gives you access to change some settings in the program installed on your device. **DO NOT** Enter in a passcode, if you forget the passcode, there is no way for our department to re-set it.
Help Center	Give you a description of the different parts of the program
Logout	Logs you out of the program. This should be done every time you are finished viewing your students information. If you don't log out, the information is displayed for anybody who uses the device.

Student Names	Below the Students name, the GPA is displayed
Calendar	Calendar appears just like Family Calendar. This calendar is for the specific student selected. To view an assignment (past or future) click on the date with the (.) on the specific date.
Schedule	Students schedule appears. Tap on the course name, this will list the grade for the quarter, attendance for that particular class and past and future assignments
Assignments	Lists past, current and upcoming assignments and grades listed by the date the assignment was due
Grades	Lists the grades for each class. *If you have an elementary student, to view Standards, click the Standards tab at the top of the screen.* To view the Teacher Comments, click the speech bubble.
Attendance	Lists attendance for the student selected. If a student is out sick, they will be listed Absent for each class they have missed.
Teachers	Lists the teachers your student has and the subject they teach
Balances	NOT APPLICABLE
Announcements	NOT APPLICABLE
Email Alerts	NOT APPLICABLE



Quick Lookup



Exp	Course	R1	Q3	Q4	R2	R3	X3	X4	G1	G2	Abs
1(A-B)	SCIENCE 7 [redacted]		71	32							9
2(A)	Phys. Ed. 7 [redacted]		100	100							5
2(B)	Band 7 [redacted]		67	--							4
3(A-B)	Art 7 [redacted]		93								3
4(A-B)	ACADEMIC SUPPORT 7 [redacted]			--							8
5(A-B)	Lunch 7 [redacted]										8
6(A-B)	SOCIAL STUDIES 7 [redacted]		70	90					--	--	2
7(A-B)...	MATH 7 W/S [redacted]		62	73							8
8(B) 9(...	ENGLISH 7 W/S [redacted]		83	86					--	--	8

The Quick Lookup screen displays commonly used information, such as the student's schedule, teachers, current grades and attendance record.

1. Tap the students name to view the Quick Lookup screen. Flick or drag to scroll through all the information
2. Tap Display to sort information by period or course name, and filter information b terms. Tap Done when you are finished selecting the display settings.
3. Tap a grade entry to view the Grade Details screen. Tap Back to return to the Quick Lookup screen
4. Tap an attendance entry to view the Attendance screen.

If you have any problems or questions

Call the Computer Department

434-7105